



INTEGRATED FORENSIC
ACCOUNTING SERVICES

Corporate Profile



The Firm: Summary Fact Sheet

Full name	Integrated Forensic Accounting Services (Pty) Ltd
Trading name	Integrated Forensics
Legal entity	Private Company
Registration number	2006/036818/07
Head Office: Physical address	31 Salisbury Avenue Westville, 3629
GPS co-ordinates	29° 49' 45.751" S 30° 55' 26.29" E
Postal address	PO Box 878, Westville, 3630
Telephone number	086 111 3995
Fax number	031 267 1302
Email Address	eckhard@intfor.co.za
Eastern Cape Office : Physical address	Ground Floor, 14 Stewart Drive Berea, East London, 5241
Telephone Number	043 783 9783
Fax Number	043 783 9701
Email Address	EC-Reception@intfor.co.za
Chairman	Vusi Khuzwayo
Directors	Vusi Khuzwayo Eckhard Volker
B-BBEE Status	Level 2
Procurement Recognition Level	125%
PDI Equity	51%
Vat registration number	4910235060
PAYE number	7560763395
SDL number	L560763395
UIF number	U560763395
Income tax number	9430958158
Workman's Compensation number	R3090/213/2210
Central Supplier Database Registration Number	MAAA0026475
Head Office	Durban, KwaZulu-Natal



The Board



Adv Vusi Khuzwayo
Chairman



Eckhard Volker
Managing Director



History and Experience

Integrated Forensics presents a new name for a well established practice. Originally established in 1997, the core operational team has remained intact through several name changes. As the new name suggests, Integrated Forensics maintains an integrated approach and mindset to all matters.

The firm is racially integrated as a fully fledged South African practice with majority B-BBEE shareholding, proudly retaining its Broad Based Black Economic Empowerment accreditation at Level 2, with full integration at all levels of staff, from its Shareholders and Board to administrative staff.

From its operational inception in 1997 (covering several name and entity changes), we are also proud to have pioneered full operational integration of disciplines, combining accounting, legal, investigative and information technology skills into a synergetic, holistic product.

Our range of services is also fully integrated to provide a complete product. This includes fraud prevention (including a comprehensive array of training modules and “skills transfer” courses), fraud investigation, disciplinary and dispute resolution, prosecutorial support, expert testimony and a heavy focus on seeking restitution for the victim. Our approach is hands-on, cost effective and results driven, whilst maintaining uncompromising integrity.

There are very few true forensic accounting specialists in South Africa and all of those are in very high demand. Integrated Forensics is justifiably proud that it includes some of South Africa’s top forensic accounting specialists in its ranks.

Under the chairmanship of Adv Vusi Khuzwayo, Eckhard Volker leads the team. As is evident from our curriculum vitae, Integrated Forensics has significant experience and industry recognition.

Integrated Forensics has further access to a pool of contractual consultants, further augmenting its national capacity. Integrated Forensics has the capacity to serve clients in all provinces of South Africa, as well as the neighbouring countries. Integrated Forensics has successfully served clients in Nigeria, Kenya, Zambia, Malawi, Tanzania, Uganda, Namibia and Swaziland.



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Integrated Forensics qualifies as an emerging SMME, currently of “Medium” status. It is rated as a Qualifying Small Enterprise in terms of current B-BBEE legislation.

Services

As a fully integrated forensic accounting practice Integrated Forensics offers a wide scope of related services, focusing on the detection, investigation and prevention of fraud, as well as other more specialised services related thereto.

Our specific services include:

Investigative:

- Collecting and safeguarding evidence
- Search and seizure in conjunction with SAPS
- Tracing witnesses and suspects
- Taking statements and compiling affidavits
- Interviewing and questioning witnesses and suspects
- Facilitating polygraph examinations
- Facilitating expert document examinations
- Verifying witness testimony
- Ongoing liaison with SAPS and Department of Justice
- Compilation of criminal and disciplinary cases
- Preparing comprehensive financial profiles on individuals and companies
- Asset tracing & recovery
- Money laundering investigations
- Screening of potential suppliers

Preventative measures:

- Fraud prevention programmes, tailor made for the industry or organisation
- Development of fraud response plans
- Anti-corruption audits
- Fraud and corruption susceptibility assessment
- Special internal control reviews



Corporate Profile – Integrated Forensic Accounting Services

- Vetting of prospective employees for critical control positions
- Crime hotline and crime box reporting facilities and monitoring thereof
- Fraud awareness training
- Risk assessments
- Supplier vetting
- BEE verification and BEE fronting investigation

Legal and Forensic Accounting Services:

- Litigation support for all criminal, civil or disciplinary processes
- Charge sheet compilation
- Prosecutorial support in criminal cases
- Expert evidence on forensic accounting matters
- Re-compute losses for civil recovery
- Financial assessment of realisable assets and liabilities of debtors

Disciplinary support:

- Specialised prosecutions
- Labour law consultations
- Expert testimony
- Drafting disciplinary charges
- Undertaking the investigation and following it through the entire disciplinary process
- Verification of qualifications and previous work experience of applicants

Insurance Investigations:

- Insurance claim computations / verifications
- Asset tracing & recovery
- Loss of earnings / revenue computations
- Loss adjusting support calculations and investigations

PFMA & MFMA specialised services:

- Legal compliance reviews and training
- SMS mentoring programme
- Management and Financial Support Services, including compliance reviews, policy development



and review, training, transfer of skills, etc.

- Investigation of financial irregularities, including unauthorised expenditure, irregular expenditure and fruitless & wasteful expenditure
- Supply chain management review, training and compliance testing
- Drafting or review of Procurement Policies and Procedures
- Expert testimony in PFMA/MFMA related matters

Supply Chain Management specialists:

Integrated Forensics has developed a comprehensive and innovative Supply Chain Management Fraud Risk Assessment Matrix, which is a programme which highlights over 200 Red Flags of possible fraudulent activities relating to the procurement process. This programme has proven extremely effective as a fraud preventative measure by highlighting red flags at an early stage, thereby limiting the entities exposure.

In addition, it has been commended by the Internal Audit industry as a significant resource to gauge and manage the procurement fraud risk, to provide direction and guidance to trainee auditors, to assist in determining an investigative methodology and a solid basis for the corresponding reports.

We encourage our clients to apply this programme for selective service providers, either to gain assurance or to satisfy misgivings. It is our practice to include members of the clients internal audit components in these reviews, which serves to transfer skills with the ultimate objective of achieving independent competence levels.

Our detailed Supply Chain Management and Procurement Fraud training programmes have found huge appeal.

Prevention and Combating of Corrupt Activities Act Compliance:

Section 34 of the Prevention and Combating of Corrupt Activities Act, 12 of 2004, obliges a person in authority (accounting officer, municipal manager, etc.) “who knows or ought reasonably to have known or suspected that any other person has committed an offence ... of R100 000 or more, must report such knowledge or suspicion ... to any police official”. In addition, that section states that any person who fails to comply with this requirement is guilty of an offence and may be found criminally



accountable and may be fined or imprisoned.

We have developed a service enabling such persons in authority to satisfy this legal requirement. Towards this, we will review the suspicious transactions (or report, as applicable), draft an affidavit in the required format, report the matter to the SAPS, and assist in any other matter related thereto. If required, our office, on specific instruction, will fully investigate the matter and take it to its logical conclusion.

In cases where our office is involved in an investigation (which does not require expert testimony in court), we offer to assist with the lodging of complainant's statements on behalf of the client.

Witness preparation:

Where required, we will assist witnesses from the instructing client's office to prepare for their testimony, explain court procedures and the legal processes, including court language and etiquette and generally assist them in overcoming the discomfort and apprehension of appearing in court. In preparation for their testimony our "mock trials" serve to give confidence, allay fears, and fine tunes the witnesses' preparation for testimony and cross-examination.

Watching brief:

We provide a "watching brief" service to our clients to monitor the progress on any reported criminal matter. Towards this we will maintain close communication with the assigned investigating officer and the prosecutor, ensure that the prosecutor is properly briefed on the facts of the case as well as its impact on the complainant.

Other specialised services:

- Commission of Enquiry investigations
- Intellectual property investigations i.e. merchandising marks, copyright and patent violations
- Fiduciary support services and corporate governance compliance
- Insolvency support investigations
- Litigation preparation and prevention
- Dispute resolutions



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- Creditors and shareholders support services
- Statutory / legal compliance testing
- Due diligence investigations

Training:

- Fraud awareness presentations
- Seminar presentations on specialised fraud related topics
- Practical workshops on preventing, detecting and investigating commercial crime
- “Train the trainer” courses
- Comprehensive forensic investigator training programmes for clients’ staff members

Integrated Forensics has an operational edge with its fraud prevention products, and significant experience in procurement fraud and corruption investigation, for which they consider themselves market leaders. Every entity, especially those in the public sector, has significant exposure to this type of fraud.

Integrated Forensics’ training products are widely acclaimed and much in demand. They have a wide repertoire of fraud awareness training products which they regularly present at different forums, including professional conference organizers as well as institutions like the South African Police Services (SAPS), Directorate of Special Operations (DSO – Scorpions), Special Investigative Unit (SIU), South African Institute of Government Auditors (SAIGA), University of South Africa (UNISA), Institute of Internal Auditors (IIASA), Association of Certified Fraud Examiners (ACFE) and many more.

Integrated Forensics presents Certificate of Attendance to its delegates. The training hours qualify towards Continued Professional Development / Education hours for either Association of Certified Fraud Examiners, Institute of Internal Auditors or South African Institute of Chartered Accountants / IRBA.

Integrated Forensics charges a flat day rate for its training, regardless of the number of delegates (subject to maximum of 40 for workshops), which typically equates to a fraction of the cost levied by others who charge based on number of delegates.



Fee structure

The rates charged for professional services are based on hourly rates for work necessarily spent in satisfying the requirements of the mandate from our clients. The rates vary depending on the seniority, the level or responsibility as well as the qualifications and professional experience of the staff member, as is applied in the accounting industry.

Our rates are very competitive and are limited to the statutory rates as agreed to by the Office of the Auditor-General, but with significant savings at the Specialist level. Disbursements rates are agreed with clients and are generally based on actual costs, necessarily incurred.

For extensive assignments we are flexible when negotiating rates. We offer discounts on the prompt settlement of our accounts.

Visit our Head Office

Physical address: 31 Salisbury Avenue, Westville, 3629

Directions: (using the Pavilion in Westville as a base)

Take Pavilion off-ramp from N3, turn right (if coming from Durban direction) or left (if coming from Pietermaritzburg direction), onto St James Street. Proceed approximately 2 km in a northerly direction on St James Street (which eventually changes name to Attercliffe Road). At the T Junction turn right into Jan Hofmeyer Road. Proceed for approximately 1.4 kilometers and turn right into Salisbury, your destination is on your left. .

GPS Co-ordinates: 29° 82' 92.0" S
 30° 93' 20.2" E



